

DUNCTON PARISH COUNCIL

A Meeting will be held on 19th May 2015 at 7.00pm
In Duncton Village Hall

Members of the Duncton Parish Council are summoned to a meeting of The Parish Council on 19th May 2015 at 7.00pm in Duncton Village Hall – The order of business will be:

AGENDA

Prior to the meeting all members will complete their Register of Interests.

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay to observe the rest of the meeting.

- 1. To Receive and Approve Apologies for Absence**
- 2. Declaration of Personal or Prejudicial Interest by Councillors in any of the items listed below**
- 3. Election of Chairman and signing of Declaration of Acceptance of Office**
- 4. Election of Vice-Chairman and signing of Declaration of Acceptance of Office**
- 5. Appointment of committee members & representatives**
- 6. Minutes of the Previous Meeting held on 11th March to be agreed and signed as a true record**
- 7. Update on Action Points from the meeting on 11th March 2015**
 - a. Barclays bank account update A. Harte
 - b. Neighbourhood plan M. Bracey
 - c. Broadband progress – A. Beadsley / M. Bracey
 - d. Advice on holding funds for charity A. Harte
 - e. Spring Clean Day communication
 - f. Cupboard for Meeting room
- 8. County Councillor's report – Michael Brown**
- 9. District Councillors Report – John Elliott**
- 10. Planning**
 - a. Planning Applications and Chichester DC Decisions 12th March – 19th May 2015
 - b. Other planning issues
 - c. Revised Scheme of Delegation
 - d. SDNP Local Plan draft
- 11. Finance: A report by the Clerk on income and expenditure and any other financial issues**
 - a. Approval of Accounts for year ending 31st March 2015
 - b. Annual Audit Return to approve and complete Annual Governance statement.
 - c. Clerk's salary and expenses
 - d. £3625 received from CDC 50% precept for 15/16
 - e. Insurance renewal received £743.71.
 - f. Tree Council invoice for Diamond Jubilee Trees Books £36.15
 - g. WSALC subscription invoice £106.14
 - h. Request from Arun and Chichester CAB £50

Clerk to Duncton Parish Council (Amy Harte)

- i. VAT reclaim to be filed for £3646.57

12. Risk Register review

13. Duncton Playground

- a. Playsafe have been contacted regarding repairs and new basket seat
- b. Letter of objection to the playground extension
- c. Hyde Martlet , Planning and Funding sources still to be contacted

14. Correspondence File & Invitations received 12th March – 19th May 2015

15. Set dates for forthcoming meetings

16. Councillors' Reports

Village Hall Report