

# DUNCTON PARISH COUNCIL

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**A Meeting will be held on Tuesday 1st March 2016 at 7.00pm  
In Duncton Village Hall**

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Members of the Duncton Parish Council are summoned to a meeting of The Parish Council.  
The order of business will be:

## **AGENDA**

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay to observe the rest of the meeting.

1. To Receive and Approve Apologies for Absence
2. Declaration of Personal or Prejudicial Interest by Councillors in any of the items listed below and any changes to the Register of Interests.
3. Minutes of the Previous Meeting held on 5<sup>th</sup> January 2016 to be agreed and signed as a true record
4. Councillors and Clerk to report back on action points from Minutes of 5<sup>th</sup> January 2016 and any other business
5. County Councillor's Report
6. District Councillor's Report
7. Annual Parish Meeting – format & agenda
8. Review of Councillor Roles & Responsibilities
9. Review of Procedures to include Standing Orders, Financial Regulations, Complaints Procedure and Code of Conduct
10. Internet banking and new signing arrangements
11. Website review
12. Village Matters
  - Queen's Birthday Celebrations
  - Church signs
  - Footpaths
  - Story Telling at Cricketers
13. Planning
  - Applications and SDNP Decisions 6<sup>th</sup> January – 1<sup>st</sup> March 2016
  - Village Design Statement
14. Finance: A report by the Clerk on income and expenditure and any other financial issues
15. Councillors Reports including North East Parish Forum which Cllr Davies attended
16. Correspondence File & Invitations received 6<sup>th</sup> January – 1<sup>st</sup> March 2016

Village Hall Report and Update

Jane Landstrom, Clerk & Responsible Financial Officer, Duncton Parish Council  
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