

# DUNCTON PARISH COUNCIL

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A Meeting will be held on 6 May 2014 at 7.00pm  
In Duncton Village Hall

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Members of the Duncton Parish Council are summoned to a meeting of The Parish Council on 6<sup>th</sup> May 2014 at 7.00pm in Duncton Village Hall – The order of business will be:

## AGENDA

Prior to the meeting all members will complete their Register of Interests.

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay to observe the rest of the meeting.

- 1. To Receive and Approve Apologies for Absence**
- 2. Declaration of Personal or Prejudicial Interest by Councillors in any of the items listed below**
- 3. Election of Chairman and signing of Declaration of Acceptance of Office**
- 4. Election of Vice-Chairman**
- 5. Reappointment of committee members & representatives**
- 6. Minutes of the Previous Meeting held on 4th March to be agreed and signed as a true record**
- 7. Matters Arising from the Minutes of 4th March**
  - a. Fiona Baker asked about traffic control and kerb. Also speed loop info, Culvert on straight has been investigated, vegetation by road signs reported. (A. Harte) Highways Drainage update (M.Bracey)
  - b. Pat Darley's resignation (A. Harte)
  - c. New account being set up at Barclays (A. Harte)
  - d. Poppies verge under Parish Council Control. (M. Bracey)
  - e. Speedwatch group update (A. Harte, R. Boulton and S. Danby)
  - f. Rospa in June (A. Harte)
  - g. Footpaths – fingerpost Burton church and Map received (A. Harte)
  - h. Damaged grit bit changed. (C. Davies)
- 8. Planning**
  - a. Planning Applications and Chichester DC Decisions 5<sup>th</sup> March – 3<sup>rd</sup> May 2014
  - b. Heath End Sand Pit extraction licence extension update
  - c. Other planning issues
- 9. Finance: A report by the Clerk on income and expenditure and any other financial issues**
  - a. Approval of Accounts for year ending 31<sup>st</sup> March 2014
  - b. Intermediate Audit – requires copy of annual review of internal control arrangements or minute relating to its consideration and annual risk management review: Annual Governance statement.
  - c. Clerk's salary and expenses
  - d. £162.33 received from HMRC VAT repayment for 12/13
  - e. Insurance renewal received £750.67.
  - f. Other payments – Detailed in meeting documents

Clerk to Duncton Parish Council (Amy Harte)

**10. Timber fitness trails**

**11. Community Orchard**

**12. Free trees for communities being offered by the woodland trust**

**13. Arrangements for APM**

**14. Set dates for forthcoming meetings**

**15. Correspondence File & Invitations received 5<sup>th</sup> March – 6<sup>th</sup> May 2013**

**16. Duncton Playground**

- a) Inspection will take place in June. If an appointment is required at the same time there will be an additional charge of £35+VAT

**17. Councillors' Reports**

**Village Hall Report**