

Duncton Parish Council

Minutes of the meeting held on 7th July 2015

Present

M. Bracey, C. Davies, P. Darley, S. Danby, A. Beadsley

In attendance

A. Harte (Clerk to the Council), M. Brown (WSCC) J. Elliott (CDC), J. Willmot (WSCC), C. Weller (SWT)

Agenda item no. 1 Apologies

V. Leysen

Agenda item no. 2 Declarations of interests:

None

Agenda item no. 3 Minutes from the Meeting on 19th May 2015

Signed as a correct record.

Agenda item no. 4 Clerk's report on action points from the 6th May 2014 meeting

- a) Bank account has been set up and all monies transferred from the Co-Operative bank account which has now been closed. One cheque has not been cashed, this will be reissued from Barclays and the Co-Operative cheque cancelled. **(ACTION A.Harte)**
- b) One Councillor still needs to be Co-opted. All to ask other villagers. A. Harte to put notice on the notice board. **(ACTION All)**
- c) Register of interests to complete for CDC **(A.Harte will email to all for completion)**
- d) Parish Council cupboard has arrived and Chris Davies has assembled it. Need to make a time to get together to transfer all PC files etc. **(A. Harte to consult with Chris and Marie to arrange suitable time)**

Agenda item no. 6 County Councillor's report M. Brown

- a) M. Brown discussed the success of the double white lines on the Duncton straight having reduced the number of serious accidents considerably. There are plan for further bend signs north of Duncton Hill and lowering of the speed limit at Halnaker to 30mph. M. Bracey stated that the road signs are more effective when clean and bright and that there should be a maintenance programme to keep them clear. M. Brown will pass this on. **(ACTION M. Brown)**
 - b) WSCC finances were summarised as the 2014-2015 accounts have now been concluded. There was a 13million underspend whilst maintaining or increasing frontline services with Council Tax frozen for the 4th consecutive year. Further savings have to be made in the coming years and WSCC are working to make up the deficit investing in projects such as Tangmere Solar Farm and Propco housing developments.
 - c) M. Brown reassured that WSCC investments are not in Greek institutions apart from a very small stake in the pension fund.
 - d) M. Brown was asked about the progress of the Superfast Broadband. The project is proceeding and a new cabinet has been installed in Duncton.
- M. Brown left the meeting 7.25pm

Agenda item no. 5 Burton and Chingford Management Plan Charlotte Weller and Jane Willmott

A presentation on the Burton and Chingford Ponds project was shown to the council. This local nature reserve was established 1978 and comprises 60ha owned by 5 different landowners and is managed as a conservation area and is a SSSI. The aim of the project is to raise the level of Chingford pond to historic levels and to enhance the wetland

and heathland surrounding. The works required and sources of funding were described and the presentation is available via the clerk.

Agenda item no 7 District Councillor's report

- a) J. Elliott asked about the car that had been in the field at the bottom of Duncton Hill for some time. This has now been removed. It was noted that the police were responsible for removal.
 - b) J. Elliott had been on a Ward Walk and was looking at issues in all parishes. Planning issues and Minerals and Waste are primary concerns with issues at Duncton Quarry. Concerns also about the changes to decisions by delegated powers as objections by parishes potentially could be disregarded by officers.
 - c) All parishes in the Bury Ward invited to a second meeting with Amy Tyler-Jones to discuss the possibility of a blanket neighbourhood plan. This will be held at Duncton Village Hall date to be decided. **(A. Harte to liaise with Amy Tyler Jones)**
 - d) Andrew Shaxton was the chair of planning at SDNP and following the election has been replaced by Mark Dunn. This is considered a retrograde step and M. Bracey will write to the CDC. **(ACTION M. Bracey)**
- J. Elliott left the meeting

Agenda item no. 8 Playground

- a) Safety inspection booked for 2pm Monday 13th July S. Danby to meet with Andy Figgins. **(ACTION S.Danby)**
- b) Proposed extension – It was discussed and the council RESOLVED to go ahead with the project. The next step is to secure the funding. **(ACTION A.Harte and M. Bracey)**
- c) Playground repairs have been carried out by Playsafe. A. Harte to inspect the work. **(ACTION A. Harte)**

Agenda item no. 9 Speedwatch

Following the appeal in the parish magazine no one has come forward to take charge of this project. C. Davies will ask R. Boulton how far she had got with this as he has heard that speed checks by the police will be reduced further. **(ACTION C.Davies)**

Agenda item no. 10 Planning 20/05/2015 - 7/07/2015

- a) Planning Applications and SDNP Decisions 20th May – 7th July 2015
All reviewed:
SDNP/15/01631/LIS and SDNP/15/01630/HOUS Duncton Mill – Applications withdrawn
- b) Heath End Sand Pit – following the refusal of the extension of their extraction licence Dudmans have appealed the decision. An update from Peter Wilsdon was shared with the council. M. Bracey, L. Williams and V. Leysen to liaise regarding response.

Agenda item no. 12 Finance

- a) Clerk's salary and expenses for May/June agreed as shown below.
- b) It was unanimously RESOLVED to pay the following invoices:
 - a. New Councillor Training for Vincent Leysen - invoice for £60
 - b. New Filing Cabinet £268.80
 - c. Playsafe repairs £1788.00
- c) Bank Reconciliation and current accounts approved.
- d) A.Harte to reissue cheque for the Tree Council and cancel the Co-Operative Cheque sent to the old address which was on their invoice. **(ACTION A.Harte)**

TO	DETAIL	AMOUNT
Arun and Chichester CAB	Donation	£50.00
SSALC	New Councillor Training	£60.00
Playsafe Playgrounds Limited	Repairs and replacement tyre swing seat	£1,788.00
Office Furniture Online.co.uk	Filing Cabinet	£268.80
Reissue Cheque to Tree Council	Tree Book Diamond Jubilee	£36.15
Clerk's Salary & Expenses 01/05/15-30/06/15		
LCP Scale 21 per SALC Payment Schedule per hour		£ 10.26
Total number of hours worked in May / June 15	May; 17.33 Jun; 17.33 + 3.84	38.50
Total salary for May / June 15		£ 395.01
Less income tax for May / Jun 15		
Total salary to clerk for May / Jun 15		£ 395.01
Clerk's Expenses		
Office allowance May / Jun 15 (@ £13.09 pcm)		£ 26.18
Broadband May / Jun 15 (@ £5.00 pcm)		£ 10.00
Envelopes		£ 2.69
Stamps		£ 7.56
Postage (Audit)		£0.74
Total Expenses		£ 47.17
Total Salary/Expenses due to A Harte for this period		£ 442.18
Total PAYE due to HMRC		£ -

**Agenda item no. 12 Correspondence File & Invitations Received
20th May- 7th July 2014**

- a) Circulated to Councillors – most correspondence circulated by email.

Agenda item no. 13 Councillors Reports

M. Bracey – Thanked all that contributed to the success of Duncton Summer Fair. £4500 was raised this year for the Churches and School. Louise Hartley is not going to run the event again, after 10 years of putting the event together which is an incredible job. Heath End farm Shop were very generous indeed as were many others. A folder was mislaid and then found in the store cupboard, unfortunately as they didn't have the key to cupboard could not check, M. Bracey suggested that it should be on the main key in the key safe. Security was discussed as apparently the cutlery from the kitchen was stolen. Marie also could not shut the padlock on the garages. Marie will do a notice after consultation with Louise Hartley giving final details of fete for notice board. **(ACTION M. Bracey)**

Meeting closed 8.55pm

The next meeting will be on Tuesday 1st September 2015 at 7pm in Duncton Village Hall.

Signed:

Date: