

Duncton Parish Council

Minutes of the meeting held on 3rd November 2015

Present

M. Bracey, C. Davies, P. Darley, A. Beadsley, V. Leysen, N. Moore.

In attendance

P. Isaac (PCSO) A. Harte (Clerk to the Council), P. Thomas

Agenda item no. 1 Apologies

J. Elliott, M. Brown.

Serena Danby submitted a letter of resignation to the Parish Council, which M. Bracey read to the Council. M. Bracey to write a response and convey the Council's thanks for of her long service as Parish Councillor for Duncton.

Agenda item no. 2 Declarations of interests:

None

Agenda item no. 3 Minutes from the Meeting on 1st September 2015

Signed as a correct record.

Agenda item no. 4 Clerk's report on action points from the 1st September 2015 meeting

- a) A. Harte reported that Barclays could issue a debit card; to apply M. Bracey, C. Davies and A. Harte need to go into the branch. The council RESOLVED to get a debit card. **(ACTION A. Harte, M. Bracey and C. Davies)**
- b) M. Bracey had written to Greg Burt at Seaford College regarding signage at the entrance but has not had a reply. **(ACTION A. Harte to chase)**

Agenda item no. 5 County Councillor's report M. Brown

M. Brown not present at the meeting.

Agenda item no. 6 District Councillor's report J. Elliott

J. Elliott sent his apologies and wanted the Council to know that Amy Tyler Jones will conduct a further meeting in January (details to be confirmed). This meeting will give guidance on the formulation of a Village Design Statement.

Agenda item no. 7 Police Community Wardens? – Paul Isaac PCSO Petworth

P. Isaac discussed the role of the Community Wardens in relation to that of the PCSOs. He stated that the number of PCSOs was decreasing and policing was being focussed on need, having fewer officers to cover larger areas. He was unsure exactly what would be the powers of the Community Wardens but they would not be part of the police force, they would be employees of the Parish, Town, District or County Council. As such the employer decides responsibilities. He answered questions regarding crime statistics in Duncton and Petworth including traffic issues. P. Isaac suggested that rather than paying for Community wardens this area may get more benefit from an active Neighbourhood Watch organisation. The use of speed traps in the Village was discussed and M. Bracey reported that the Chief inspector of Chichester and Arun Justin Burtenshaw stated that speed checks will still take place on A285. M. Bracey will write to him for clarification on the criteria for this as there are concerns regarding overtaking and reported reduction in speed checks in the area. **(ACTION M. Bracey)**

P. Isaac left the meeting

Agenda item no. 8 Strategic question for Sussex Police Chief Constable at SALC meeting

There was discussion on the questions for the Chief Constable. It was decided to ask two questions:

Given the planned reduction in the number of PCSOs and the introduction of Community Wardens we would appreciate an explanation of the Strategic Plan for Community Policing. Within his answer, please could he give a clarification of the powers that the proposed Community Wardens would have?

What are the criteria for continued speed monitoring along the A285 and in particular in the Duncton area? Following the Chief Inspector's comments at the recent All Parishes Meeting can we assume that regular speed enforcement will continue along this dangerous road?

Agenda item no. 9 Parish Clerk and RFO

A. Harte has handed her resignation to the Council due to family and time commitments. A replacement Clerk has come forward, she currently is clerk of Singleton Parish. Her terms were discussed with the council and it was RESOLVED to offer Jane Landstrom the position of Clerk and RFO for Duncton Parish Council. The Council wanted to thank Amy for her contribution to its work. It has been very beneficial to have a clerk who lives in the village and is part of village life. We are very sad that she has decided to stand down and wish her well. It was decided that there would be a month's hand over between the old and new clerk in January.

Agenda item no. 10 Playground

- a) Quotes for the playground extension in two phases will increase the total cost by over £2000. Also this would make applications for grants very complicated. It was RESOLVED to continue with the extension in one phase.
- b) A. Harte is trying to get confirmation from Hyde Martlett for the use of a further section of land on the green at Willett Close. Also a planning application will have to be made if the land being used is not owned by the Parish or Chichester District Council. As Hyde Martlett owns it the question is, is it Public Land? **ACTION A.** Harte to investigate further and submit an application if required.
- c) A. Harte requested help with funding applications. The application to Chichester District Council will be circulated to all to enable others to complete forms and for any extra information that may help the application to be added before submission. **ACTION A.** Harte to apply to Community Initiative Funding WSCC and The Egremont Charitable Trust
- d) Following the resignation of S. Danby someone will need to take on the responsibility for checking the playground regularly and maintaining the records. **ACTION** – M. Bracey to write a piece for the Parish Magazine and ask local people.

Agenda item no. 11 West Sussex Joint Minerals Local Plan

An update on the current situation with the Joint Minerals Local Plan was given to the Council. This has been delayed. Some contradiction in the dates of the extension to the Heath End licence and the Joint Minerals plan were pointed out. L. Williams met with Karen Tipper (SDNP – Minerals) and will submit objections to the appeal. N. Moore will send M. Bracey his submission and M. Bracey will work on a Council response to the appeal. **(ACTION M. Bracey)**

Agenda item no. 12 Planning 02/09/2015 - 03/11/2015

- a) Planning Applications and SDNP Decisions 8th July – 1st September 2015
All reviewed:
SDNP/15/047101/LDE Unit 3 Old Station Yard – RESOLVED No Objection
- b) Heath End Sand Pit – discussed in item 11
- c) Meeting to be held with G. Dudman on Wednesday 11th November 6pm to discuss the proposed recycling facility for his mini skip business at Duncton Quarry.

Agenda item no. 13 Finance

- a) Clerk's salary and expenses for Sept/Oct agreed as shown below.

- b) Approval of Payments – Aurora Fireworks- £750 paid and RATIFIED.
- c) There will be a contribution from the Village Hall for the Fireworks.
- d) Budget Setting for 2016-2017 was discussed. In order to accommodate increased Clerk costs it may be necessary to increase the precept. Not increased for 5 years.

TO	DETAIL	AMOUNT
Aurora Fireworks	Fireworks	£750.00
Clerk's Salary & Expenses 01/09/15-31/10/15		
LCP Scale 21 per SALC Payment Schedule per hour		£ 10.26
Total number of hours worked in Sept / Oct 15	Sept; 17.33 Oct; 17.33 + 5.34	40.00
Total salary for Sept / Oct 15		£ 410.40
Less income tax for Sept / Oct 15		
Total salary to clerk for Sept / Oct 15		£ 410.40
Clerk's Expenses		
Office allowance Sept / Oct 15 (@ £13.09 pcm)		£ 26.18
Broadband Sept / Oct 15 (@ £5.00 pcm)		£ 10.00
Total Expenses		£ 36.18
Total Salary/Expenses due to A Harte for this period		£ 446.58

Agenda item no. 14 Correspondence File & Invitations Received
2nd September- 3rd November 2015

SALC	AGM & Conference 2015 - Annual Report and Accounts
WSCC	Better Connected Broadband leaflets

Invitations:

SALC	AGM & Conference 2015 - Chichester Park Hotel Thursday 19th November 2pm
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Agenda item no. 15 Councillors Reports

P. Darley – Suggested asking about neighbourhood watch in the Parish Magazine.

M. Bracey – Duncton Village Fireworks are planned for the 7th November 2015 a Microphone Is required – Seaford College suggested. All catering and marshals organised. Insurance and risk assessments are in place.

The Chestnut House Fundraising evening was a great success £6200, which along with other monies raised makes £9500 so they should reach their target of £10000 by the end of the year. It was a great evening for a really deserving cause. Thanks to all organising.

Meeting closed 9pm

The next meeting will be on Tuesday 3rd January 2016 at 7pm in Duncton Village Hall.

Signed:

Date:

Village Hall Report

John Bracey has taken on the role of Chairman of the Village Hall Management Committee following the resignation of Nigel Clifford.

Chris Davies will write a letter of thanks to Nigel on behalf of the Parish Council for his 5 years in the role.

Finance – Balance over £25000, general reserve of £22000.

An incorrect article had been put into the Parish Magazine and this has now been retracted.

There has been a large increase in water cost for the Village Hall and this is being inspected.

Following the resignation of Serena Danby a new Parish Council representative will be needed on the Committee.

Weddings are going well with a maximum of 12 per year and they are looking to employ a wedding co-ordinator to be on site when Weddings are going on.

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