

DUNCTON PARISH COUNCIL
PARISH COUNCIL MEETING (PCM) MINUTES

TUESDAY 8th NOVEMBER 2016 AT 19:00

DUNCTON VILLAGE HALL

	ACTION
<p><u>PRESENT</u></p> <p>Cllr Marie Bracey, Chairman; Cllr Chris Davies; Cllr Peter Thomas, Cllr Nick Moore, Cllr Andy Beadsley, Cllr Pat Darley (arrived late at 19:17) and Parish Clerk & Proper Officer Jane Landstrom</p>	
<p><u>IN ATTENDANCE</u></p> <p>John Elliott, Chichester District Councillor; and Cllr Michael Brown, West Sussex County Council.</p>	
<p><u>057.16</u></p> <p>AGENDA ITEM 1: WELCOME AND TO RECEIVE & APPROVE APOLOGIES FOR ABSENCE</p> <p>The Chairman welcomed everyone to the meeting.</p> <p>Cllr Vincent Leyson sent his apologies and was not present.</p>	
<p><u>058.16</u></p> <p>AGENDA ITEM 2: DECLARATION OF PERSONAL OR PREJUDICIAL INTERESTS BY COUNCILLORS AND CHANGES TO THEIR REGISTER OF INTERESTS</p> <p>There were no declarations of interests declared.</p> <p>Cllr Bracey noted that she had reviewed the Register of Interests Form and confirmed that it does not require updating.</p>	
<p><u>059.16</u></p> <p>AGENDA ITEM 3: MINUTES OF THE PREVIOUS MEETING HELD ON 13 SEPTEMBER 2016 TO BE AGREED AND SIGNED AS A TRUE RECORD</p> <p>It was RESOLVED by all councillors that the minutes should be agreed and signed as a true record. Chairman Cllr Bracey duly signed the minutes.</p>	
<p><u>060.16</u></p> <p>AGENDA ITEM 4: COUNTY COUNCILLOR'S REPORT – MICHAEL BROWN, WSCC</p> <p>Cllr Brown updated the PC on the press release WSCC have issued regarding leaves. It asks that residents please help with clearing leaves from blocked drains so water ways are kept clear and it minimises the risk of flooding. It was agreed, that the Clerk would include on PC website, promote on the Village Facebook group and ask the Parish Magazine to include it in their next issue.</p> <p>Cllr Bracey asked Cllr Brown about WSCC's new footpath maintenance plan which means that footpaths will no longer be maintained every 12 months but every 18 months. Concern was expressed as this may result in 2 seasons of growth and may cause footpaths to get very over grown. It seems a counterproductive measure. Cllr Brown agreed and said he would ask a member of the footpaths team to get in touch so PC can talk through their concerns.</p> <p>Cllr Brown went on to say that WSCC is investing over £5 million to improve and restore pavements and urged the PC to ask WSCC to repair any they feel need attention. The Clerk confirmed that the pavements in the village, on Duncton Straight and also at Burton Park Road all need attention and they have already been reported to WSCC and logged via Love West Sussex and Steve Hood has been in touch saying the work is</p>	<p>Clerk to promote clearing leaves on website, FB & Parish Mag</p> <p>Cllr Brown to ask WSCC footpaths team to get in touch with Clerk</p> <p>Clerk to email Cllrs</p>

<p>scheduled to take place from December.</p> <p>Cllr Bracey mentioned that the PC have been in touch with both WSCC and Sussex Police and a meeting has been arranged for 2.30pm on Wednesday 23rd November to discuss road safety concerns. Cllr Brown said he would like to attend and support the meeting. Cllr's Thomas and Davies also agreed to attend and it was agreed that they would all meet at 2pm before the meeting started.</p> <p>Cllr Brown left the meeting at 19:21</p>	<p>Bracey, Thomas, Davies and Brown with meeting details</p>
<p><u>061.16</u></p> <p>AGENDA ITEM 5: DISTRICT COUNCILLOR'S REPORT – JOHN ELLIOTT, CDC</p> <p>Cllr Elliott reported that CDC are reviewing car parking charges in urban locations and plan to charge £1.40 in the evenings including by the Festival Theatre which they estimate will bring in an additional £90,000 year.</p> <p>Many Parishes are still getting grants from CDC for noticeboards etc, so if there is anything Duncton is in need of, an application needs to go in over the next 2 years.</p> <p>There will be changes to Planning and Housing with a CDC cabinet member for each area.</p> <p>Hyde Housing are trying to get rid of all their wood burning stoves in rural homes due to health and safety which Cllr Elliott is fighting.</p> <p>Cllr Elliott left the meeting at 19:38.</p>	
<p><u>062.16</u></p> <p>AGENDA ITEM 6: COUNCILLORS & CLERK TO REPORT BACK ON ACTION POINTS FROM PREVIOUS MEETING AND UPDATE OF MATTERS DISCUSSED</p> <p>Footpath 710 - Cllr Bracey to contact Barlavington Estate about setting up a PROW</p> <p>The Clerk reported that she has been in touch and received a reply from Sebastian Anstruther confirming that the Barlavington Estate do own the land and is open to discussing turning it into a PROW.</p> <p>Following discussion, it was RESOLVED that there is nothing more to do and will await Sebastian Anstruther to come back to us. No further action required at this stage.</p> <p>Heath End Quarry Appeal Hearing - Cllr Bracey to write to Tim Slaney at SDNPA asking for a meeting</p> <p>Cllr Bracey reported that she wrote an email to Tim Slaney and is still awaiting his reply. Cllr Moore commented that under the terms of the conditions, Dudman's were meant to adhere to a whole range of actions within 3 months of the decision which gives them until 8 December.</p> <p>Following discussion, it was RESOLVED that Cllr Bracey should give Tim Slaney one more week to respond otherwise Cllr Bracey will chase.</p> <p>Playground- Clerk to chase Hyde Martlett re lease change</p> <p>The Clerk reported that since last meeting she has been in touch with Jonathan Keeling, Regional Contracts Manager at Hyde and he has been a huge help. He's been in touch with Shaun Nawaz, Service Charge and Commercial Manager, Hyde Group who is liaising with the solicitors and the lease change. Shaun has said that the costs are estimated at £1500 + VAT and that their solicitors have been consulted. Hyde have agreed to the variation of the demise but not the term and will adhere to the lease currently until necessary to extend.</p> <p>Following discussion, it was RESOLVED that the best course of action is to progress with the work the PC can easily do within the existing playground perimeter and complete the work in two phases. Trying to amend the lease to include a new strip of land for the aerial runway is proving too expensive and too difficult and Hyde are not being particularly co-operative or helpful.</p>	<p>Cllr Bracey to monitor response from SDNPA and chase if required</p> <p>Clerk to set up a meeting with Playdale to</p>

It was agreed that the Clerk and Cllr Thomas will meet with Playdale before the next meeting and bring a plan and costs for improvements to the existing playground. Once this is agreed at the January meeting, the Clerk can get a funding application to CDC for the March deadline which was the advice of David Hyland, Communities Manager at CDC.

References - *as per the PC's insurance conditions, Cllr Bracey to obtain references for the Clerk*

Cllr Bracey reported that a reference has been received from Helen Martin, Head teacher at Graffham & Dunton Schools however she is still waiting for one from John Elliott, Chairman Singleton PC. It was **RESOLVED** that the Clerk will chase.

Website - *Clerk to complete the Planning and Village info & contacts pages*

The Clerk reported that she hasn't had time to complete this yet but will aim to do so ASAP

Defibrillator - *Cllr Thomas to explore solar power option instead of electricity, obtain consent from VHMC to locate AED at hall and let British Heart Foundation (BHF) know.*

Cllr Thomas reported that he has spoken to VHMC and they have agreed to locate the AED at the village hall and also pay for installation and the ongoing electricity costs. BHF are happy with this also. Installation at the Village Hall is due to take place over the next week or so.

Once it is installed, Cllr Thomas will organise some training sessions which will be promoted on the website, Facebook and Parish Magazine.

Cllr Thomas has received the AED from BHF and cabinet from WELLMedical and the Clerk confirmed that both have been paid for following PC agreement obtained by email. The Clerk also confirmed that a grant of £999.95 covering the total cost of both excluding the VAT from the Martin Dallyn Trust has been received and paid into the bank. Cllr Thomas said that he has a plaque from the Martin Dallyn Trust which will be placed next to the AED.

The Clerk went on to say that since writing the update for the last Parish magazine, Sebastian Anstruther from Barlavington Estate has come forward saying he is happy to pay the £2,500 costs to SSE to provide electricity to lay by site which would also mean that a light can be put in the bus stop.

Cllr Thomas said that we would still need to pay for digging the trench and has been talking to a local contractor and is awaiting costs. He has also met with Dave Whalley from Green Urban to talk about alternative energy supplies and is waiting to receive a proposal including a quote with regards to using solar energy. The third option at the lay by site, is to use the electricity from the old BT phone box which was situated next to the bus stop.

It was **RESOLVED** that the village would benefit from having 2 defibrillators, one at the Village Hall and another in the centre of the village next to the lay by. Cllr Thomas will arrange training and publicity once the AED has been fitted at the Village Hall and will continue to progress the 3 options for the lay by – SSE electricity & trenches, solar powered and using BT phone power.

Operation Watershed Funding - *Cllr Bracey to talk to Keith Gadd about any further works required*

Cllr Bracey said that she has not been able to talk to Keith as he has been on holiday but will do so ASAP.

Winter Maintenance Plan - *Clerk to send updated Winter Plan to WSCC and promote on website & FB*

The Clerk reported that this has been done however she still hasn't received confirmation that the old broken yellow bin at the bottom of Dunton Hill will be removed.

Cllr Davies said that the grit bins are due to be filled over the next week or so and that he will ensure the laminated signs are stuck inside each one.

agree plan and costings for changes within the existing playground space.

Clerk to chase John Elliott re reference

Clerk to complete sections on website

Cllr Thomas to progress VH installation and training and the 3 lay by options

Cllr Bracey to talk to Keith Gadd

Clerk to chase WSCC to remove broken yellow bin

Cllr Davies

<p>Burton Pond - Clerk to send WSCC article to Parish mag and promote on website & FB</p> <p>The Clerk confirmed that this has been done and no further action is required.</p> <p>Road Safety Concerns Meeting – Clerk to set up meeting with Police and WSCC Highways</p> <p>This was already discussed under agenda item 4 – 060.16. No further action required at this stage.</p> <p>Dunton Straights & Burton Park Road Pavements – Clerk to ensure they are on list to be sided</p> <p>The Clerk confirmed that she received an update from Steve Hodd at Highways saying they are confirmed to be done from December. No further action required.</p>	<p>to stick laminated signs into each grit bin</p>
<p>063.16</p> <p>AGENDA ITEM 7: ANY OTHER BUSINESS</p> <p>Fireworks</p> <p>Cllr Bracey reported that the fireworks celebrations went very well and a total of £602.25 was raised in donations. Cllr Beadsley donated another £20 and the Clerk said that she would top it up to total £630.00.</p> <p>In terms of next year’s arrangements, it was agreed that as it’s a joint PC and Village Hall event and as the PC can claim back VAT if they pay for the fireworks, the £630 cash donations should be paid into the PC bank account and put towards the cost of fireworks for next year along with their usual £250 donation. Everyone agreed and this was RESOLVED.</p> <p>There was agreement that the fireworks is the best event the village organises and Cllr Bracey commented that as her and John are moving to Graffham, they will both be stepping down and unable to organise the event next year.</p> <p>Village Clean up</p> <p>It was agreed that the clean-up day would be held on the first Saturday in March – 4th March 2017 and would include from the Graffham turn on the Dunton straight to just after the Cricketers pub before the bends. It should also include washing down the street signs.</p> <p>It was RESOLVED that the Clerk should get in touch with CDC / WSCC with regards to obtaining litter pickers and high vis jackets and it should be promoted in the Parish magazine, website and Facebook in February.</p> <p>Planning for the future & visioning exercise</p> <p>Cllr Bracey informed the PC that she had received and accepted a letter from Cllr Nick Moore outlining his intention to retire and step down from the PC with immediate effect. All Cllrs thanked Nick for his support over the years and commented that he would be missed.</p> <p>Cllr Bracey went on to say that as she is moving to Graffham, she also intends to step down from the PC at the end of March 2017. She commented that she has very much enjoyed the last 9 years on the PC and everyone commented that we would all be very sorry to see her go and that she would be missed.</p> <p>It was RESOLVED that as the PC has an immediate vacancy, the Clerk would issue a notice of vacancy ASAP and inform CDC Electoral Services. It would be advertised on the website and noticeboard.</p> <p>The Clerk commented that it would be highly unlikely that an election would be necessary and after the notice expires after 14 working days, assuming no more than 10 people had asked for an election, CDC will inform us that we are able to co-opt a new Councillor.</p> <p>The Clerk commented that a visioning exercise has been pencilled in with Trevor Leggo from SALC on Tuesday 7 Feb at 6.30pm and asked that bearing in mind the changes in Cllrs, does the PC still want to do</p>	<p>Clerk to pay £630 donations into the PC bank account and ring mark towards the cost of fireworks next year</p> <p>Clerk to get in touch with CDC/ WSCC re jackets, pickers etc and also promote during February.</p> <p>Clerk to issue notice of vacancy and inform CDC Electoral Services</p> <p>Clerk to postpone Visioning Exercise with SALC.</p>

<p>this now or wait until both Councillor positions have been filled? It was RESOLVED that this should be postponed.</p>	
<p>064.16</p> <p>AGENDA ITEM 8: VILLAGE MATTERS THAT HAVE ARISEN SINCE LAST MEETING</p> <p>i. Hedge on A285 running alongside Willet Close</p> <p>Cllr Thomas commented that he has been approached by a resident in Willet Close asking that the residents would like the hedge between Willet Close and the A285 to be kept high and not cut back to help with noise. Following agreement from the PC that they would support this which was obtained by email, the Clerk wrote to Hyde and they have replied saying they will maintain it but not cut it back. No further action required.</p> <p>ii. Pavements on A285 running alongside Willet Close</p> <p>As agreed at last meeting, the Clerk emailed Dan Slattery who offered to do a maintenance job asking him to please remove the weeds from the pavement on the A285 as he has done before however he declined. The Clerk has since been in touch with WSCC and Steve Hodd has confirmed that the pavement is now on siding list and the maintenance team will clear weeds. Clerk to monitor.</p> <p>iii. Jeffries View Point, Duncton Hill</p> <p>The Clerk reported that she has met with John Mayes and provided the following update.</p> <ul style="list-style-type: none"> • Total cost of the job is circa £2,000 to include cutting back trees and installing a new bin. CDC have quoted £400 + VAT to install bin and for weekly empties until end of year. Moving forward, weekly empties will cost £60 + VAT per year • Clerk will write application to Jeffry's Road Fund by Nov 18th deadline asking for circa £1,050 on basis that PC will give £250, SDNPA have confirmed £500 and the landowner has confirmed £100, and South Downs Society have confirmed £100 contribution. • WSCC can't contribute financially but have fixed the broken sign and agreed to patch the surface of car park. Their community volunteer team have also agreed to remove all weeds on the flat around the car park perimeter. • Clerk has asked Henry Whitby at CDC about any permissions that are required to fell the trees and he has said that there isn't any planning regulations or tree preservation orders to worry about but suggested contacting Natural England and the Forestry Commission as a licence may be required if felling more than 5 cubic metres. It's also ancient woodland. He said that in his opinion if the aim was to improve the view, they should be felled. • John Mayes is meeting with another local company so we have another quote for the work and a better estimate of cost • It's likely that the landowner we have been in touch with only owns half of the land and there's uncertainty who owns the other half of the land. It was agreed that the Clerk should ask the Barlavington Estate as if they don't own it, they may know who does. <p>After discussion, it was RESOLVED that the Clerk and John Mayes continue to work together to progress the project and the PC agreed to contribute £250 to the project and agreed to pay the £60 + VAT ongoing annual charge for bin empties.</p>	<p>Clerk to monitor pavements are sided and cleared of weeds.</p> <p>Clerk to submit application to Jeffrey's Road Fund by 18 Nov deadline</p> <p>Clerk to inform Natural England and Forestry Commission of the project</p> <p>Clerk to determine land ownership</p>
<p>065.16</p> <p>AGENDA ITEM 9: PLANNING - Applications and decisions 13th September – 8 November</p> <p>PC Decisions from the planning meeting held on 4th October which was attended by Cllrs Darley, Davies, Moore and Thomas:</p>	

SDNP/16/04441/HOUS - 1 Boderton Mews Burton Park

2 storey rear and side extension with internal alterations

Dunton Parish Council are neutral and have no objection to this application

SDNP/16/04583/LIS & SDNP/16/04582/LIS - The Still Room 11 Burton House

Internal alterations

Dunton Parish Council are neutral and have no objection to this application

SDNP/16/04495/LIS – Burton Mill, Burton Park Road

Proposed replacement turbine shed and minor alterations including new doors and conservation roof lights.

Dunton Parish Council supports this application as we encourage the preservation of this important historic building.

SDNPA Decisions made since last PC meeting:

SDNP/16/01124/LIS – Manor Farm, Old Church Lane

Approved 22 September.

SDNP/16/00606/LIS – The Old Smithy, Old Church Lane

Approved 30 September

SDNP/16/01125/FUL – Manor Farm, Old Church Lane

Approved 12 October.

New applications – PC comments to agree:

Following discussion and consideration of planning documents, it was agreed that the PC would make the following comments:

SDNP/16/04774/LIS & SDNP/16/04773/HOUS - Cathanger Farm, Cathangar Lane, East Lavington

Dunton Parish Council supports this application.

SDNP/16/05093/FUL - St Richard's Church, Burton Park Road

Dunton Parish Council supports this application.

SDNP/16/05130/TEL - Telecommunications Mast, Ridlington Copse

Dunton Parish Council supports this application.

SDNP/16/05441/TPO - Westacre, Burton Rough, Burton Park Road

Dunton Parish Council are neutral to the application and have no objection.

Clerk to input responses into SDNPA Planning portal

066.16

AGENDA ITEM 10: CLERK’S REPORT INCLUDING FINANCE

i. Approval of Payments

The Clerk advised that the following payments have been made since last meeting and the approval of payments sheet was signed accordingly:

EXPENDITURE	DETAIL	DATE (TO BE) PAID	AMOUNT
British Heart Foundation	AED Defibrillator	22-Sep-16	£ 400.00
WELL Medical	AED Defibrillator External Case	27-Sep-16	£ 719.94
Aurora Fireworks	Fireworks	04-Nov-16	£ 750.00

The Clerk advised that the following income has been received since last meeting:

INCOME RECEIVED FROM	DETAIL	DATE REC'D	AMOUNT
Martin Dallyn Trust (Badgers Pub)	Donation towards defibrillator & case	18-Oct-16	£ 999.95

The Clerk shared the finance reconciliation and commented that it balances:

Bank Reconciliation - 2 November 2016

Balances on accounts

	£
Current Account	1,007.95
Savings Account	£ 12,601.33
Total	£ 13,609.28

Less unpresented cheques / online payments

None	
	<u>£ 13,609.28</u>

Cash Book

	£
Opening Balance 1 April 2015 (£10,464.41 + £5,032.58)	7,233.66
Add Receipts for the Year	£ 11,453.71
	£ 18,687.37
	£
Less Payments for the Year	5,078.09
	<u>£ 13,609.28</u>

ii. Budget Planning 2017

2016 Budgeted income	£ 8,395.00	(£8k precept & VAT rebate)			
2016 received income	£ 11,453.00	(£1,568 transparency, £100 VAT & £43 HMRC = £1,711 extra)			
2015 Carry forward	£ 7,233.00				
	£ 18,686.00				
2016 Budgeted expenditure	£ 12,840.00	(£4,445 was to be spent from reserves)			
Year to date expenditure	£ 5,828.00				
Expected expenditure	£ 13,217.00				
Expected 2016 carry forward	£ 5,469.00	(more than 50% of precept)			

Following discussion, a draft budget was agreed based largely on the income and expenditure of the current year and the Clerk talked through the figures above. She commented that although last year's carry forward was £7,233 and this year's is expected to be £5,469; this is actually circa £2,600 above the forecast which was £2,788. This is due to an extra £1,711 income received than planned, plus savings of circa £900 in costs. It will also mean that we maintain at least 50% of precept in reserves which is a NALC recommendation.

It was **RESOLVED** that the budget would be confirmed at January's meeting after the PC know the costs for the playground.

Clerk to revisit budget at next meeting

<p>iii. Policies update</p> <p>The Clerk commented that as per the advice from SALC, the PC needs to have policies on Grievance, Disciplinary, Complaints (we already have), Email & Social Media, Data Protection and Retention of Documents. Also need to update Risk Register.</p> <p>It was RESOLVED that the Clerk to do these ASAP.</p> <p>iv. Other business</p> <p>Meeting dates for 2017- dates for all full council and planning meetings including Parish meeting have been set, agreed with village hall and publicised on the website.</p> <p>Clerk's Networking Day - Clerk didn't attend on 1st November in East Grinstead as going to one at Fontwell Race Course on 21 March.</p> <p>Clerk moving house - Clerk is moving to Lurgashall around Christmas but still plans to continue in role and children will remain at Graffham and Duncton schools</p>	<p>Clerk to put in place policies and agree at next meeting</p>
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<p>067.16</p> <p>AGENDA ITEM 11: COUNCILLOR REPORTS INCLUDING UPDATE ON MEETINGS ATTENDED</p> <p>There were no reports and no meetings have been attended.</p>	
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<p>068.16</p> <p>AGENDA ITEM 12: CORRESPONDENCE & INVITATIONS RECEIVED 13 SEPTEMBER – 8 NOVEMBER 2016</p> <p>Cllr Bracey will no longer be attending the SDNPA workshops on 23 November as agenda not relevant to Duncton.</p> <table border="1" data-bbox="55 981 1348 1870"> <thead> <tr> <th>DATE</th> <th>FROM</th> <th>DETAIL</th> <th>ACTION AGREED</th> </tr> </thead> <tbody> <tr> <td>20-Sep</td> <td>CDC, Shona Turner</td> <td>North West and North East Community Forum - Thursday 10 November. arrival and refreshments from 6.30pm, meeting to start at 7pm, Leconfield Hall</td> <td>Cllr Bracey to attend</td> </tr> <tr> <td>3-Oct</td> <td>CDC, John Ward</td> <td>Change in parish Council Grants - no effect on DPC as we don't receive one</td> <td>None required, just FYI</td> </tr> <tr> <td>1-Oct</td> <td>The Pensions Regulator</td> <td>Staging date is approaching - need to ensure the PC don't need to set up a pension and write to employees telling them they havent been put in one by March 2017</td> <td>Cllr Bracey to write letter to Clerk</td> </tr> <tr> <td>31-Oct</td> <td>SDNPA</td> <td>Review of the SDNPA's Local List for validation of SDNPA Management Applications. Proposed Local List is open to consultation from 1 Nov - 30 Dec and afterwards the SDNPA will agree the Local List which will form the basis on which planning applications are deemed valid by the SDNPA.</td> <td>None as consulation doesn't hugley affect Duncton.</td> </tr> <tr> <td>20-Oct</td> <td>SALC - Jacqui Simes</td> <td>SALC are meeting with the Sussex Chief Constable again in November. Are there any strategic topics you wish to be raised on your behalf, or are there any difficulties that you have not been able to resolve through your area commander? Deadline Thursday 10th November 2016.</td> <td>None required as meeting for road safety meeting</td> </tr> </tbody> </table>	DATE	FROM	DETAIL	ACTION AGREED	20-Sep	CDC, Shona Turner	North West and North East Community Forum - Thursday 10 November. arrival and refreshments from 6.30pm, meeting to start at 7pm, Leconfield Hall	Cllr Bracey to attend	3-Oct	CDC, John Ward	Change in parish Council Grants - no effect on DPC as we don't receive one	None required, just FYI	1-Oct	The Pensions Regulator	Staging date is approaching - need to ensure the PC don't need to set up a pension and write to employees telling them they havent been put in one by March 2017	Cllr Bracey to write letter to Clerk	31-Oct	SDNPA	Review of the SDNPA's Local List for validation of SDNPA Management Applications. Proposed Local List is open to consultation from 1 Nov - 30 Dec and afterwards the SDNPA will agree the Local List which will form the basis on which planning applications are deemed valid by the SDNPA.	None as consulation doesn't hugley affect Duncton.	20-Oct	SALC - Jacqui Simes	SALC are meeting with the Sussex Chief Constable again in November. Are there any strategic topics you wish to be raised on your behalf, or are there any difficulties that you have not been able to resolve through your area commander? Deadline Thursday 10th November 2016.	None required as meeting for road safety meeting	
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20-Oct	SALC - Anna Abrahams	<p>Proposed extension of Referendum Principles If introduced it would require a local council intending to increase its precept by more than 2% to hold a referendum. Under the proposal it is intended to apply to councils with a precept in excess of £500,000 and a parish Band D charge greater than £75.40.</p> <p>Doesn't affect Duncton but SALC worried it will potentially affect smaller PC's in the future which will affect their ability to maintain a good financial position and respond to their community's needs.</p>	None required, just FYI	
3-Nov	SALC	<p>West Sussex ALC Spring Conference Thursday 30th March 2017 (0930 registration for a 1000 start, finishing at 1530) at The Lodge Hill Centre, Watersfield, Nr Pulborough, West Sussex, RH20 1LZ</p> <p>Open to Councillors, Clerks and Deputy/Assistant Clerks, it will include presentations on many relevant topics (final programme to be confirmed) The cost per delegate for this event is £40 (ex VAT) which will include all refreshments and lunch.</p>	<p>To secure a place Councillors to inform Clerk and complete a booking form here: https://www.surveymonkey.co.uk/r/LP58 JJD</p>	
<p>The meeting closed at 21.17 hrs.</p> <p>The next planning meeting will be held on Tuesday 6 December 2016, 16:30 at Duncton Village Hall.</p> <p>The next Full Council meeting will be held on Tuesday 10 January 2016, 19:00 at Duncton Village Hall.</p>				
<p>These minutes are an accurate record of the meeting</p> <p>Signed:</p> <p>Name & Position:</p> <p>Date:</p>				