

follow this up.	& Clifford
<p>AGENDA ITEM 5: FINANCE</p> <p>a) To approve Clerks salary and expenses – Appendix A On a proposal by Cllr Naphine and seconded by Cllr Clifford Clerks salary and expenses were approved</p> <p>b) To note and approve income and expenditure report – Appendix B On a proposal by Cllr Thomas and seconded by Cllr Mills Council approved the income and expenditure report (Appendix B)</p> <p>c) To approve the regular Bank Reconciliation – Appendix C On a proposal by Cllr Naphine and seconded by Cllr Thomas the bank reconciliation (Appendix C) was approved by Council</p> <p>d) To review current vs. actual Budget ahead of Precept setting (January) Council reviewed and accepted the Budget as presented. Discussion took place regarding the inclusion of funds in the 2022-23 budget to celebrate the Jubilee (£500) as well as budgeting for playground repairs</p> <p>e) To acknowledge donation of funds from recent village party £959 Council noted receipt of £959 as proceeds from the recent village party. It was UNANIMOUSLY decided that Cllr Thomas will deposit these into the Parish Council bank account.</p> <p>f) To discuss and approve S137 donations After a discussion it was proposed by Cllr Clifford and seconded by Cllr Mills that the following S137 donations be made: Church - £300 School - £459 Village Hall - £200</p>	<p>All Clerk</p> <p>Cllr Thomas</p> <p>Clerk</p>
<p>AGENDA ITEM 6: PLANNING</p> <ul style="list-style-type: none"> The Council discussed planning application SDNP/21/04846/HOUS. 1 Garden Mews Barlavington Petworth West Sussex GU28 0QS Addition of one window to the first floor, principal elevation 24th November 2021 <p>Council requested that the Clerk submit a comment of no objection Clerk informed Council that planning application SDNP/20/02550/HOUS has been withdrawn</p>	<p>Clerk</p>
<p>AGENDA ITEM 7: REPORT FROM DISTRICT COUNCILLOR – ALAN SUTTON</p> <p>No report</p>	
<p>AGENDA ITEM 8: REPORT FROM COUNTY COUNCILLOR – TOM RICHARDSON</p> <p>Cllr Richardson updated the Council on the ongoing works to repair the road at Duncton. Progress is being made and so far repairs are going well. It is hoped that 2 way lights will be</p>	

<p>installed by 14th December with a possible reopening planned for 23rd December however this is dependent on weather and continued good progress. Cllr Clifford asked whether these dates would be announced at the public meeting and it was reported that this would probably not happen.</p> <p>Cllr Harte reported that Dye House Lane has seen an increase in traffic which is not sustainable and is causing friction amongst locals as well as tangible damage to the road. Cllr Napthine asked whether Beechwood Lane could be used but Cllr Richardson said that this had been investigated and there is a problem with a culvert which makes the road unsuitable for increased traffic use.</p> <p>After much discussion it was agreed that Cllr Richardson would speak to Greg Burt at Seaford College and request that an email be sent to all parents and teachers reminding them that they must not use Dye House Lane and instead use the signed diversion via Midhurst.</p> <p>Cllr Richardson also reported that he has now formally been confirmed as the road safety advisor to the cabinet member for Highways and as such he will be looking at various options to decrease speed and make roads safer, specifically the idea of a 20mph speed limit outside all schools and changing policy to suit roads rather than a blanket speed limit.</p> <p>Finally, Cllr Richardson reported that West Sussex has launched the biggest electric vehicle charging point project in the country.</p>	
<p>AGENDA ITEM 9: ANNUAL FIREWORKS DISPLAY (12th November)</p> <p>Cllr Mills reported that all is in hand for 12th November.</p> <ul style="list-style-type: none"> • The pub is providing sausages, baked potatoes, soup etc for 150 pax • Stakes and tape have been purchased • Hi Vis vests still need to be found or volunteers need to bring their own • The PA system is coming from the school. Cllr Thomas to return on Monday 15th November • Cllr Clifford to ask the local doctor to attend to assist if necessary • Donation desk to be set up next to food station • Car parking – Mark and Cllr Napthine • Pre event preparations – all as necessary • Wardens – Cllr Clifford, Cllr Thomas to ask Alison and Tom • MC – Cllr Mills <p>It was noted that Cllr Mills will not be available after the event but will co-ordinate all pre event preparations and co-ordinate timings with Aurora.</p>	All
<p>AGENDA ITEM 10: CORRESPONDENCE TO NOTE</p> <p>The Parish Council confirmed receipt of the following correspondence:</p> <ol style="list-style-type: none"> a) CDC Development Management Update Email b) Queens Green Canopy c) CDC Water abstraction issues in north of district news release 	

Clerk Salary and Expenses**Clerks Salary 1 – 30th September 2021**

Net Salary £335.55

PAYE £60.20

Clerks Salary 1- 31st October 2021

Net Salary £335.35

PAYE £60.40

Paid by Standing Order on last working day of the month**Clerks Working from Home Expenses (paid by Standing Order as per contract)**

Date Paid	Detail	Reason	Cost ex VAT (£)	VAT (£)	Cost inc VAT (£)
30/9/21	Working from home allowance (September)	As per contract. Agreed payment by dd each month	36.00	0	36.00
31/10/21	Working from home allowance October)	As per contract. Agreed payment by dd each month	36.00	0	36.00
Total			72.00	0	72.00

November 2021 Expenses**Clerks Expenses (as per contract)**

Date Paid	Detail	Reason	Cost ex VAT (£)	VAT (£)	Cost inc VAT (£)
9/11/21	Mileage	As per contract. Mileage September meeting 4.6 miles @ £0.50 per mile x 2	4.60	0	4.60
Total			4.60	0	4.60

DUNCTON PARISH COUNCIL					
File Number	Date of Payment	Payment Method	Payee	Description	Gross
Receipts					
	06/08/2021	BACS	CDC	Precept Part 2	4622
					4622.00
Payment Ref Number					
28	30/09/2021	SO	HL O'Callaghan	Working from home - September	36
29	30/09/2021	dd	HL O'Callaghan	Clerk Salary -September	335.55
30	04/09/2021	dd	HMRC	PAYE September	60.2
31	04/09/2021	dd	Chi Payroll Serv	Payroll -September	10
32	04/09/2021	dd	Cricketers, Dun	Payment of Catering for Village Party	372.61
33	08/10/2021	dd	Jeffer computers	Payment of yearly management fee and SSL certificat	70
34	15/10/2021	dd	HL O'Callaghan	Reimbursement of Microsoft Subscription	59.99
35	25/10/2021	dd	Nigel Clifford	Reimbursement of bulbs	84.99
36	29/10/2021	dd	Fenland Leisure	Annual Playground Inspection	132
37	30/09/2021	SO	HL O'Callaghan	Working from home - October	36
38	30/09/2021	dd	HL O'Callaghan	Clerk Salary -October	335.35
					1532.69

Duncton Parish Council		
BANK RECONCILIATION		
01-Nov-21		
RECEIPTS & PAYMENTS		
Balance brought forward as at 31/03/21		£9,403.41
Add Total Receipts		9983.46
Less Total Payments		(5,077.15)
TOTAL		£14,309.72
BANK		
Current as @ 1/11/21		6,318.15
Savings as @ 1/11/21		7,991.57
Plus Uncleared Deposits		
TOTAL		£14,309.72

Rewilding Update – Apple Tress

Sebastian Anstruther kindly invited members of DPC and the Village Hall committee to visit the orchard at Duncton Mill. This has been planted over the years with a wide variety of Sussex apples (21 varieties) replicating the National Collection of Sussex apple trees which are grown at Stanmer near Brighton. The Duncton Mill trees have been provided and tended by Peter May from Stanmer Park. Nigel and I met with Peter May on his next visit to Duncton Mill orchard. We discussed our proposals for the village hall trees and he advised the following:

- He currently has saplings growing of six varieties which might be suitable – none of these derive originally from Duncton but all are traditional Sussex varieties. He also advised including a pear tree(s) for pollination.
- The wetter ground to the south of the village hall might be less suitable than the land to the north/east. He is happy to visit and advise on the best place to plant in. He advised planting 5m apart. Nigel is going to visit the site and work out approximately how many trees so we can get a quote for them.
- Best time to plant is February/March and he can provide trees for us then. They are container grown so don't have to be planted the day they arrive. He can advise on how to plant but we would need to do the planting ourselves.
- We would need to find someone to put up some tree guards against deer. Ideally three or four stakes with wire surround and the tree tied into two of the stakes. The wire needs to be capable of being moved for watering and a pipe to water through inserted next to each tree when planted. We would need to keep the area within the wire weed free and the trees watered in the early years. We will need to get a quote for the surrounds. Hilary to approach Nick Blunt for this quote (any other suggestions?). Order of work would be to dig holes, put up surrounds and then plant and complete the surrounds.

There is scope to set up the project as a community orchard and apply for some grant funding towards costs. I've attached some background information about this. This would mean involving the wider community in planting (for example children from Duncton Junior School) and in subsequent activities and events focussed on the orchard.

Hilary O'Sullivan