

DUNCTON PARISH COUNCIL

The Parish Council Annual Meeting will be held on Tuesday 21st May 2024
7pm at the Village Hall

AGENDA

1. Election of Chair and signing of the Acceptance of Office
2. Election of Vice Chair and signing of the Acceptance of Office
3. Confirmation and acceptance of Declarations and Acceptance of Office by all Councillors
4. Apologies for Absence
5. Declaration of Members' disclosable pecuniary interests and other interests on items included on the agenda.
6. Approval of Minutes of meeting held on 15th January 2024
7. Councillor Roles and Responsibilities and formation of any Sub-Committees
8. Procedures & Policies – review & agree the following:
 - a) Standing Orders
 - b) Financial Regulations
 - c) Cllr Code of Conduct
 - d) Complaints Procedure
 - e) Freedom of Information
 - f) Grievance Policy
 - g) Equality Policy
 - h) Risk Register
 - i) Privacy/Data Protection Policy
9. District Councillors Report, to be submitted in advance – Dr John Cross – Chichester District Council
10. County Councillors Report, to be submitted in advance – Tom Richardson, West Sussex County Council
11. Update on matters carried forward from previous meeting:
 - a) Speeding
 - b) Footpaths
 - c) Bus Stop repair update
 - d) Village Hall meeting room update
12. Finance
 - a) Review of payments and receipts
 - b) Bank Account reconciliation
 - c) Budget review
13. Planning Update

Proposal:

SDNP/24/01359/TCA

Proposal: Removal and thinning of trees in a Conservation Area

Location: South Corner, High Street, Duncton, West Sussex, GU28 0LT

Decision: TBC

14. Fireworks 2024 planning and update
15. Parish Meeting in May – confirmation of arrangements
16. Correspondence to note
17. Matters arising not dealt with on the agenda

18. Public Questions (10 Minutes)
19. Any other matters for information only