DUNCTON PARISH COUNCIL

PARISH COUNCIL MEETING (PCM) MINUTES

Monday 23rd June 2025 at 19:00

**DRAFT**

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| **SUMMARY** | **ACTION** |
| **PRESENT**  Cllr Andrew Mills, Cllr Susan Laker and Cllr Heather Lakin |  |
| **AGENDA ITEM 1: APOLOGIES FOR ABSENCE**  None |  |
| **AGENDA ITEM 2: CODE OF CONDUCT - DECLARATION OF MEMBERS PECUNIARY INTERESTS AND OTHER INTEREST ON ITEMS INCLUDED ON THE AGENDA**  None |  |
| **AGENDA ITEM 3: REVIEW OF THE AUDIT REPORT**  The Council reviewed the Internal Audit Report dated 9th June. This report was received and noted by the Council. |  |
| **AGENDA ITEM 4: APPROVAL OF ASSET REGISTER**  Agenda item deferred until the next meeting. |  |
| **AGENDA ITEM 5: APPROVAL OF RISK REGISTER**  Agenda item deferred until the next meeting. |  |
| **AGENDA ITEM 6: APPROVAL AND SIGNATURE OF THE AGAR FORM**  On the proposal of Cllr Mills and seconded by Cllr Lakin the Council approved the AGAR Form 2 2024/25 including the Annual Governance Statement and the Accounting Statement and the Certificate of Exemption. |  |
| **AGENDA ITEM 7: APPROVAL AND SIGNATURE OF THE NOTICE OF PUBLIC RIGHTS**  On the proposal of Cllr Mills and seconded by Cllr Laker the Council approved the execution and publication of the Notice of Public Rights. |  |
| **The Meeting ended at 7:27 pm** |  |
| **These minutes are an accurate record of the meeting**  Signed:  Name & Position:  Date: |  |