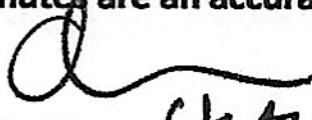


DUNCTON PARISH COUNCIL  
PARISH COUNCIL MEETING (PCM) MINUTES  
Monday 23<sup>rd</sup> June 2025 at 19:00

SUMMARY	ACTION
<b>PRESENT</b> Cllr Andrew Mills, Cllr Susan Laker and Cllr Heather Lakin	
<b>AGENDA ITEM 1: APOLOGIES FOR ABSENCE</b> None	
<b>AGENDA ITEM 2: CODE OF CONDUCT - DECLARATION OF MEMBERS PECUNIARY INTERESTS AND OTHER INTEREST ON ITEMS INCLUDED ON THE AGENDA</b> None	
<b>AGENDA ITEM 3: REVIEW OF THE AUDIT REPORT</b> The Council reviewed the Internal Audit Report dated 9 <sup>th</sup> June. This report was received and noted by the Council.	
<b>AGENDA ITEM 4: APPROVAL OF ASSET REGISTER</b> Agenda item deferred until the next meeting.	
<b>AGENDA ITEM 5: APPROVAL OF RISK REGISTER</b> Agenda item deferred until the next meeting.	
<b>AGENDA ITEM 6: APPROVAL AND SIGNATURE OF THE AGAR FORM</b> On the proposal of Cllr Mills and seconded by Cllr Lakin the Council approved the AGAR Form 2 2024/25 including the Annual Governance Statement and the Accounting Statement and the Certificate of Exemption.	
<b>AGENDA ITEM 7: APPROVAL AND SIGNATURE OF THE NOTICE OF PUBLIC RIGHTS</b> On the proposal of Cllr Mills and seconded by Cllr Laker the Council approved the execution and publication of the Notice of Public Rights.	
<b>The Meeting ended at 7:27 pm</b>	
<b>These minutes are an accurate record of the meeting</b> Signed:  Name & Position: <b>Chair</b> Date: <b>11/08/2025</b>	