

DUNCTON PARISH COUNCIL

The Parish Council Meeting will be held on Monday 19th January 2026
7pm at the Village Hall

AGENDA

1. Apologies for Absence
2. Code of Conduct - declaration of Members' disclosable pecuniary interests and other interests on items included on the agenda.
3. Parish Clerk discussion
4. Approval of Minutes of meeting held on 11th August 2025 and 29th September 2025 (if available) and 8th December 2025
5. Update on proposed traffic changes
6. District Councillors Report, to be submitted in advance – Dr John Cross – Chichester District Council
7. County Councillors Report, to be submitted in advance – Tom Richardson, West Sussex County Council
8. Finance
 - a) Review of payments and receipts
 - b) Bank Account reconciliation
 - c) Any other financial matters
9. Playground update
10. Planning Update
11. Correspondence to note
12. Matters arising not dealt with on the agenda
13. Public Questions (10 Minutes)
14. Any other matters for information only
15. Confirmation of next meeting date

Prepared by Andrew Mills (Chair)



12/01/2026

BANK RECONCILIATION - DUNCTON PARISH COUNCIL - 2025-2026

OPENING BALANCES

31/03/2023	Community Account	£	3,288.93
31/03/2023	Savings Account	£	21,258.74
	Total Brought Forward	£	24,547.67

RECEIPTS

1	15/04/2025	CDC	Precept Payment 1	£	5,162.50
2	02/06/2025	Barclays	Interest (Business A/C)	£	70.56
3	08/09/2023	Barclays	Interest (Business A/C)	£	70.79
4	12/09/2025	CDC	Precept Payment 2	£	5,162.50
5	28/10/2025	SumUp	Fireworks donation	£	0.98
6	03/11/2025	SumUp	Fireworks donation	£	79.64
7	17/11/2025	Cash (fireworks)		£	370.00
8	02/06/2025	Barclays	Interest (Business A/C)	£	62.68
			Total receipts	£	10,979.65

PAYMENTS

1	28/04/2025	BACS	Playsafe Limited	ROSPA Playground inspection	£	312.00
2	05/05/2025	BACS	Ella Marks	Clerk's salary	£	78.00
3	18/05/2025	BACS	Chichester District Council	Bins	£	118.56
4	18/05/2025	BACS	Ella Marks	Clerk's salary	£	287.30
5	30/05/2025	BACS	Gallagher	Insurance	£	1,031.51
6	30/05/2025	BACS	Community Heartbeat	Defibrillator batteries	£	315.60
7	13/06/2025	BACS	S Laker	Paint supplies for Bus Stop	£	70.07
8	17/07/2025	DD	Ella Marks	Clerk's salary	£	287.30
9	23/06/2025	BACS	Mulbery	Audit Fee	£	147.00
10	17/07/2025	DD	Ella Marks	Clerk's salary	£	287.30
11	22/07/2025	BACS	Unipar Services	Speed Gun Calibration	£	372.00
12	05/08/2025	BACS	Natural Finishes	Bus Shelter Repairs	£	900.00
13	18/08/2025	DD	Ella Marks	Clerk's salary	£	287.30
14	08/09/2025	BACS	Aurora Fireworks	Fireworks Deposit	£	240.00
15	17/09/2025	DD	Ella Marks	Clerk's salary	£	287.30
16	22/09/2025	BACS	Jeff Martin	Website Hosting and Maint.	£	100.00
17	16/10/2025	BACS	Aurora Fireworks	Final payment	£	960.00

18	17/10/2025	DD	Ella Marks	Clerk's salary	£	287.30
19	17/11/2025	DD	Ella Marks	Clerk's salary	£	287.30
20	08/12/2025	BACS	Mark Gaskin	Sign Repairs	£	300.00
21	09/12/2025	BACS	Natural Finishes	Work at St Mary's	£	1,000.00
22	17/12/2025	DD	Ella Marks	Clerk's salary	£	287.30
					Total payments	<u>£ 8,243.14</u>
					Balance	<u>£ 27,284.18</u>
					Community Account	£ 5,451.41
					balance	
29/09/2025					Savings Account Balance	£ 21,832.77
29/09/2025						<u>£ 27,284.18</u>
					Checksum	£ -