

DUNCTON PARISH COUNCIL

To: All members

You are hereby summoned to attend the following meeting for the transaction of the business stated in the agenda below.

DUNCTON PARISH COUNCIL MEETING to be held on
Monday 20th July 2026, at 7:00pm
Duncton Village Hall

M. Huber

Monica Huber
Clerk and RFO to the Council
15th July 2026

AGENDA

1. Apologies for Absence

To receive apologies for absence

2. Declarations of interest

To receive declarations of interest by Members in respect of matters on the agenda.

3. Minutes of the Parish Council Meeting held on 11 May 2026

To approve minutes of the council meeting held on 11 May 2026 as a true and accurate record of the meeting.

4. Public Participation and questions

To receive questions and comments from residents of Duncton in accordance with Standing Orders.

5. Highways

To receive updated and consider:

- I. **A presentation by Andrew Crawford on the proposed Village Gates and SID's schemes**, including installation options, costs and recommendations.
- II. **Salt Bins** – to consider the use of the budget for the provision of replacement salt bins
- III. **Other highways matters**

6. Planning Matters

To consider planning applications, planning decisions and other planning matters.

7. County & District Reports

To receive the following reports and consider any recommendations

- IV. **West Sussex County Councillor Report** – Tom Richardson, West Sussex County Council
- V. **Chichester District Councillor Report** – Dr John Cross – Chichester District Council

8. Clerk's Report

To receive the Clerk's report and note operational and governance updates since the previous meeting.

9. Finance

To receive and note the following reports

- I. Review of Payments & Receipts**
- II. Bank Account Reconciliation**
- III. Any other financial matters**

10. Community & Parish Matters

To receive updates on the following matters and, where appropriate, agree any actions:

- I. St Mary's Churchyard** – to consider the next steps following completion of the recent maintenance works.
- II. Playground** – to consider playground maintenance, including de-weeding, and proposals for new play equipment.
- III. Bonfire & Fireworks Event 2026** – to consider arrangements and agree the next steps
- IV. Village Hall Land Ownership** – to receive an update on land ownership matters relating to the Village Hall and consider any actions arising.
- V. Other Community and Council Asset Matters**

11. Local Government Reorganisation (devolution)

To consider the potential implications of Local Government Reorganisation (devolution) for Duncton Parish Council and agree any actions arising, including whether associated risks should be added to the Council's Risk Register.

12. Council Administration

To consider the establishment of an official business correspondence address, including the purchase of a Parish Council PO Box

13. Council Vacancies Update

To receive an update on the current councillor vacancies and consider any actions required to support recruitment.

14. Correspondence

To receive and note correspondence and consider any actions arising.

15. Exclusion of Press & Public – Confidential Business

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following confidential business due to the confidential nature of the business to be transacted.

16. Items for information and /or inclusion on future agenda

17. Date of Next Meeting